

# Troop 97 Scout Fund Adjustment Request

Deposit

Withdrawal

Reimbursement

(Please Print)

Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Scout Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Parent / Legal Guardian Name: \_\_\_\_\_

Reason / Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\* Use Back Side If More Room Is Needed\*\***

## Agreement of Terms:

- The Scout Fund's main purpose is to hold money for long term outings such as Summer Camp, Sierra Trip, Philmont Trek, Jamboree, etc. Each Scout should be increasing his fund by participating in fundraisers. Therefore, money should NOT be removed from the Scout Fund unless there is enough money after the withdrawal or reimbursement, to pay for the next Summer Camp. The Committee Chairperson must approve exceptions.
- Receipts or copies of receipts should be attached for all reimbursements.
- Minimum withdrawal or reimbursement amount is \$ 30.00
- Withdrawals and reimbursements should be limited to Troop outings and related equipment (i.e. tents, sleeping bags, etc.)

Approvals:

\_\_\_\_\_  
Parent / Legal Guardian

\_\_\_\_\_  
Adult Outing Coordinator / Committee Chairperson

\_\_\_\_\_  
Troop Treasurer

\_\_\_\_\_  
Scout Fund Administrator